

Book Cliff Elementary
Community Council

Meeting Agenda

Attendees:

- I. **Call to order: 3:08**
- II. **Roll call: Rebecca Bastian, Lynsey Kyle, Sara Bradbury, Chris Fowler, Gaylene Erwin**
- III. **Open issues**
 - a) **Elections complete** – We had one application, Rebecca Bastian, and one appointed, Lynsey Kyle.
 - i) **New council members** – Rebecca Bastian and Lynsey Kyle
 - ii) **Motion to approve new council members:** Sara motioned to approve, Chris Seconded, all in favor
 - b) **Meeting dates**
 - i) Meeting dates for this year’s council were selected.
 - ii) Sara motioned to approve, Rebecca Seconded, all in favor.
 - (a) **Oct. 9, 2024 – BCE – 3 PM**
 - (b) **Nov. 6, 2024 – BCE- 3 PM**
 - (c) **Jan. 15, 2025 – BCE – 3 PM**
 - (d) **Feb 5, 2025- BCE- 3 PM**
- IV. **Rules of order and Procedure**
 - a) Gaylene showed the training video provided by USBE.
 - b) Rebecca motioned to approve the use of the Rules of Order and Procedures, Chris seconded, all in favor.
- V. **Approval of minutes from last meeting**
 - a) Chris motioned to approve, Rebecca second the motion, all in favor

VI. New business

- a) **Training Videos –**
 - i) **Participants in training:** Chris Fowler, Lynsey Kyle, Sara Bradbury, Rebecca Bastian, Gaylene Erwin
- b) **2024-2025 Chair – Chris Fowler**
 - i) Rebecca Bastian motion to have Chris Fowler as Chair- Chris seconded the motion, all were in favor.
- c) **2024-2025 Vice-Chair- Rebecca Bastian**
 - i) Sara motioned to have Rebecca Bastian as Vice-Chair, Chris seconded the motion, all in favor.
- d) **Principal Report –**
 - i) BOY data was shared and explained At our next meeting the council will dive into the data to determine goals for our FY26 plan.
 - ii) EOY data and FY24 LT goals were celebrated as the goals were met in all areas other than Science which only have a 1% proficiency increase.
 - iii) School Safety: Reunification Drill- in Nov. Gaylene will go over the plan with the council at our next meeting and review our school safety plan. Gaylene also explained some of the drills we have at BCE and the difference between shelter in place and lockdown.
 - iv) Digital Citizenship this year will be included in BCE's White Ribbon Week, where students will be doing activities all week to learn internet safety, digital footprint, and how to stay safe online. The council will need to create a plan that will include parents.
 - v) Gaylene shared upcoming events with the council and said she would keep the council informed throughout the school year.
 - vi) Utilizing the feedback from the council regarding movement, and rewards. Gaylene explained the goals of the programs and how the students will be celebrated.
- e) **2024-2025 Land Trust Plan –**
 - i) Plan has begun. The council will review if at each meeting.
- f) **2025-2026 Upcoming Plan –**
 - i) **BCE typically received 2K more each year.** The council will review data and needs of the school and will start to create a plan for FY26



VII. Adjournment: 4:12 PM

a) Sara motioned to adjourn, Chris second, all in favor

Facilitator Name adjourned the meeting at - Gaylene Erwin

Minutes submitted by: Sara Bradbury

Minutes Approved: Upcoming date of Oct. 9, 2024

